

SUMMARY EVALUATION REPORT

Staff Member:			Date:	
Assignment:		Evaluator:		
Subject:				

S - Satisfactory
NI - Needs Improvement

<u>Planning & Preparation:</u>	S	NI
Plans and organizes to promote learning.....	<input type="checkbox"/>	<input type="checkbox"/>
Identifies content standards and lesson objectives	<input type="checkbox"/>	<input type="checkbox"/>
Differentiates instruction to meet the individual needs of the students or the class	<input type="checkbox"/>	<input type="checkbox"/>

<u>Instruction:</u>	S	NI
Communicates content with clear introduction, sequential development and definitive conclusions.....	<input type="checkbox"/>	<input type="checkbox"/>
Uses innovative techniques and practices in the classroom that engage students in learning	<input type="checkbox"/>	<input type="checkbox"/>
Instructional goals and activities lead to acceptable levels of student achievement	<input type="checkbox"/>	<input type="checkbox"/>
Formally/informally assesses student understanding and provides feedback in a timely manner.....	<input type="checkbox"/>	<input type="checkbox"/>

<u>Classroom Environment:</u>	S	NI
Encourages students to set and maintain high standards of classroom behavior.....	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates enthusiasm for teaching and the content area.....	<input type="checkbox"/>	<input type="checkbox"/>
Creates a positive physical environment in the classroom that encourages learning	<input type="checkbox"/>	<input type="checkbox"/>
Models effective time management and organization.....	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates control, consistency and fairness in student discipline	<input type="checkbox"/>	<input type="checkbox"/>

Professional Responsibilities:	S	NI
▪ Completes professional responsibilities within prescribed timelines	<input type="checkbox"/>	<input type="checkbox"/>
▪ Strives to remain current with issues and practices in the content area through professional development opportunities	<input type="checkbox"/>	<input type="checkbox"/>
▪ Collaborates with colleagues in achieving departmental, school and district goals	<input type="checkbox"/>	<input type="checkbox"/>
▪ Works to establish and maintain open lines of communication with students, parents, and colleagues	<input type="checkbox"/>	<input type="checkbox"/>

Summary Statement:

Evaluator's Signature:		Staff Member's Signature:	
Date:		Date:	
Conference date:		Time:	
Professional development five year cycle began in September of and ends in August of			
Professional development hours this year -		Cumulative professional development hours within this current five year cycle -	
09-10-04	Principal	Assistant Superintendent	Superintendent